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Notice  
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RP-2017-536083  
12/06/2017 RP2 \$16.00

Highland Village Civic Club  
C/o Houston HOA Management  
5850 San Felipe Ste 500 Houston, TX 77057

**RESOLUTION ADOPTING ADMINISTRATIVE FEES FOR  
DELINQUENT ASSESSMENTS, AND PAYMENT PLANS**

WHEREAS, the Board of Directors of Highland Village Civic Club, held a Board of Directors meeting on December 4, 2017; and

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WHEREAS, the Board of Directors determined that it had a fiduciary responsibility to the membership to ensure that the community's assessments are paid promptly and further determined that this duty must be conducted in a reasonable and balanced manner about both the community and homeowner interests; and

WHEREAS, the Board of Directors further determined that a late fee of \$100.00 would be applied to any and all accounts that are delinquent after said due to date other than those accounts who are on an active payment plan in accordance with legislative law. Furthermore, a monthly late fee of \$25.00 would also be applied in conjunction with the initial late fee for all accounts which remain delinquent

WHEREAS, the Board of Directors further determined that a payment plan fee of \$25.00 would be applied to those accounts who request a payment plan after the initial due date in accordance with legislative law.

WHEREAS during business, the vote of the Board of Directors was taken to approve adoption of the proposed resolution and by a unanimous vote; the above RESOLUTION ADOPTING ADMINISTRATIVE FEES FOR DELINQUENT ASSESSMENTS, AND PAYMENT PLANS, was passed.



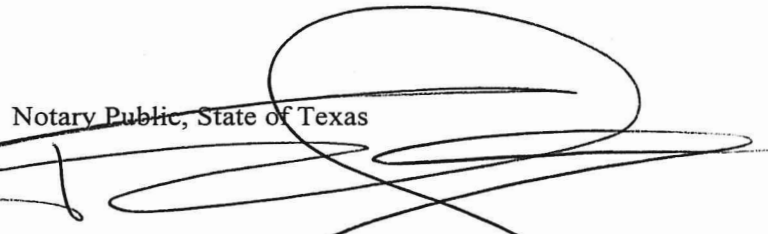
Adam Ross (President)  
Highland Village Civic Club

Ret  
Houston HOA W  
P.O. Box 2680  
Cypress TX 77410

The State of Texas  
County of Harris

This instrument was acknowledged before me on the 4 day of December, 2017.

My commission expires:

Notary Public, State of Texas  




Notary's printed name: Tara Hirsch

FILED FOR RECORD

11:54:24 AM

Wednesday, December 6, 2017

*Stan Stewart*

COUNTY CLERK, HARRIS COUNTY, TEXAS

ANY PROVISION HEREIN WHICH RESTRICTS THE SALE RENTAL, OR USE OF THE DESCRIBED REAL PROPERTY BECAUSE OF COLOR OR RACE IS INVALID AND UNENFORCEABLE UNDER FEDERAL LAW.

THE STATE OF TEXAS  
COUNTY OF HARRIS

I hereby certify that this instrument was FILED in File Number Sequence on the date and at the time stamped hereon by me; and was duly RECORDED; in the Official Public Records of Real Property of Harris County Texas

Wednesday, December 6, 2017



*Stan Stewart*  
COUNTY CLERK  
HARRIS COUNTY, TEXAS